

Wythenshawe Good Neighbours Driving Scheme



Volunteer Driver

About the Role

Volunteering with Wythenshawe Good Neighbours, (WGN), is a great opportunity to help provide services to those most in need in your neighbourhood. It can also be a very rewarding activity that will utilise and enhance your skills and experience. WGN volunteer drivers make a real difference to people's lives across Wythenshawe.

- **Take our members to/from health appointments, organised events and activities and social arrangements across Wythenshawe.**
- **To deliver our monthly newsletter.**
- **To deliver other items, such as seasonal information, cost-of-living support materials on an as and when basis.**

All volunteer drivers attend an induction and training programme. For this scheme volunteer drivers must have their own vehicles, volunteer drivers are reimbursed at 45p per mile to contribute to the cost of petrol, insurance and maintenance of their vehicles.

Duties and Responsibilities

- To provide rides for members to access personal social and healthcare appointments.
- All trips are pre booked and recorded by the WGN staff, drivers are not insured to pick up and drop off members outside of this schedule.
- To be punctual and dependable in picking up the service user at the scheduled time.
- Keep the WGN staff informed regarding your availability.
- Provide the WGN staff with as much notice as possible when cancelling a trip.
- Maintain confidentiality regarding service user and trip information.
- Observe regular vehicle maintenance to ensure safety of service users - seat belts must be available.
- Provide annual updates on vehicle insurance policy, MOT and Tax.
- Immediately report incidences, accidents or concerns to WGN staff
- Inform WGN staff of any changes in your address, phone number or car details.
- Read the WGN Volunteer Handbook and become familiar with policies and procedures.
- To attend Volunteer Induction and Training.
- To attend support and further training sessions.

Time Commitment.

There is no minimum time requirement, however volunteers are asked to keep the WGN updated with their availability.

Skills and Qualifications

- Valid clean UK driver's license and safe driving record. (A maximum of 6 penalty points can be discussed at interview.)
- Be able to produce full insurance to cover carrying passengers. (Most insurance companies will insure a volunteer driver within the existing schedule. However, you must make it clear that you are a volunteer driver to your insurance company.)
- Access to a vehicle that is roadworthy, reliable and suitable for service users needs and where points 1& 2 above apply.
- No health conditions that may impair ability to drive safely (vision, hearing, perception, reflexes, certain medications, etc.).
- Understand the limitations experienced by some of the older service users, such as mobility and hearing/vision loss.